

WE'RE HIRING

AMK Microfinance Institution is one of Cambodia's leading microfinance institutions, with coverage all over the country. AMK employs over 3,700 staff serving almost 1,000,000 clients in nearly 13,000 villages across Cambodia, 91% of all villages. We are looking for a talented and committed individual to join our diversified team, and offering attractive career prospects across branches and departments of our business.

A job at AMK is more than just a paycheck - we support our employees in their development and growth and help them explore their unique strengths.

Job Title : Lease Supervisor (01 Post)
Report To : Lease Business Manager
Location : Kampong Speu
Closing Date : June 05,2023

Job Responsibilities:

- ▶ Develop and initiate strategies for lease portfolio growth for LOs under
- ▶ Prepare lease operating plan for Los
- ▶ Ensure lease portfolio quality at LOs level
- ▶ Ensure lease approval process at LOs level to improve customer service
- ▶ Monitor, support, and coach LOs at branch to achieve target set
- ▶ Keep informed and up to date the branch market environment and competitors' strategies
- ▶ Closely work with subordinates to promote and sale leasing products
- ▶ Lead communications amongst team at branch level to promote and increase teamwork culture for AMK working environment
- ▶ Other tasks assigned by supervisor

Qualification and Experiences:

- ▶ Bachelor's degree required, preferably in business (banking, finance, accounting, economics or marketing)
- ▶ Three years' experience in sales and operations in the microfinance/leasing industry
- ▶ One year of experience in management and staff supervision
- ▶ Prior business development experience required, microfinance or banking industry preferred
- ▶ Good personal computer skills including word processing and spreadsheet software applications; working knowledge of MIS for the microfinance industry
- ▶ Working proficiency in English
- ▶ Strong commitment and keen to travel to provinces

Benefits

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| <ul style="list-style-type: none">▶ AMK provides a competitive salary package to the employees▶ Salary increment rate every year▶ Khmer new year bonus (100%)▶ Phchum Ben bonus (50%)▶ Retirement bonus (300%)▶ AMK Pension fund (Up to 84%)▶ Retention bonus (Up to 200%)▶ Seniority payment (Backward & Forward)▶ Incentive (no cap base on performance)▶ Uniform allowance▶ Phone allowance | <ul style="list-style-type: none">▶ Moto rental allowance▶ Medical insurance including dependent (100% no limit) plus oversea treatment for staff▶ Accident insurance 24/7days▶ Birth delivery package (up to 2,400,000)▶ Staff loan (lower rate at 2%)▶ Annual leave 18 days per year▶ Paid Sick leave & maternity leave (up to 6 months)▶ Capacity development and opportunity to promote per job requirement▶ Working condition in accordance to the Cambodian Labor Law |
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Interested candidates should apply by sending a CV and a cover letter to: AMK branch and sub-branch offices or Head Office, Building 285, Yothapol Khemarak Phoumin Blvd. (271), Sk. Tomnub Tuek, Kh.Boeng Keng Kang, Phnom Penh, Cambodia or E-mail: job@amkcambodia.com

Attachments:

- A copy of obtained certificates or confirm letter by the University
- A copy of national identification, family book, and certificate of birth
- For additional information, please contact at Tel: (023) 993 062 / (023) 224 763 or visiting website: www.amkcambodia.com
- AMK is an equal opportunity employment. Qualified women and persons with disabilities are encouraged to apply.