

WE'RE HIRING

AMK Microfinance Institution is one of Cambodia's leading microfinance institutions, with coverage all over the country. AMK employs over 3,500 staff serving almost 1,000,000 clients in nearly 13,000 villages across Cambodia, 91% of all villages. We are looking for a talented and committed individual to join our diversified team, and offering attractive career prospects across branches and departments of our business.

A job at AMK is more than just a paycheck - we support our employees in their development and growth and help them explore their unique strengths.

Job Title : Senior Lease Control Officer (01 Post)
Report To : Head of Leasing Business
Location : Head Office
Closing Date : December 08, 2021

Job Responsibilities:

- ▶ Develop operating plan for leasing business for branches
- ▶ Communicate the plan to branch level for successful plan execution
- ▶ Monitor the performance of branch to achieve target on leasing operations
- ▶ Control lease portfolio quality of all branches
- ▶ Develop strategies and conduct lease recovery actions to maintain good lease quality
- ▶ Closely work with IT to extract data for analysis and produce report as needed by Head of Leasing and other related departments
- ▶ Regularly monitor trend of leasing business in the market and initiate strategies to maintain and strengthen market competitive advantages
- ▶ Closely work with Dealer Relation and Sale team to achieve highest dealer loyalty rate
- ▶ Closely work with Asset and Property Control team to make sure all lease assets are registered, secured, and fairly proceeded
- ▶ Other tasks assigned by supervisor

Qualification and Experiences:

- ▶ Bachelor's degree required, preferably in business (banking, finance, accounting, economics or marketing)
- ▶ Three years' experience in sales and operations in the microfinance industry
- ▶ Two years of experience in management and staff supervision
- ▶ Prior business development experience required, microfinance or banking industry preferred
- ▶ Good personal computer skills including word processing and spreadsheet software applications; working knowledge of MIS for the microfinance industry
- ▶ Working proficiency in English
- ▶ Strong commitment and keen to travel to provinces

Benefits:

<ul style="list-style-type: none">▶ AMK provides a competitive salary package to the employees▶ Salary increment rate every year▶ Khmer new year bonus▶ Phchum Ben bonus▶ Retirement bonus▶ Staff incentive▶ Staff pension fund▶ Staff retention bonus▶ 100% medical insurance for employee's spouse and children for local treatment▶ Staff accident insurance 24/7days	<ul style="list-style-type: none">▶ Staff loan for education purpose with only 2% interest rate per year▶ Staff housing loan with only 5% interest rate per year▶ Allowance for employee and spouse who given birth to the baby▶ Annual leave 18 days per year▶ Staff capacity development and opportunity to promote per job requirement▶ Staff seniority payment▶ Working condition in accordance to the Cambodian Labor Law▶ Staff overseas treatment
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Interested candidates should apply by sending a CV and a cover letter to: AMK branch and sub-branch offices or Head Office, Building 285, Yothapol Khemarak Phoumin Blvd. (271), Sk. Tomnub Tuek, Kh.Boeng Keng Kang, Phnom Penh, Cambodia or E-mail: job@amkcambodia.com

Attachments:

- A copy of obtained certificates or confirm letter by the University
- A copy of national identification, family book, and certificate of birth
- For additional information, please contact at Tel: (023) 993 062 / (023) 224 763 or visiting website: www.amkcambodia.com
- AMK is an equal opportunity employment. Qualified women and persons with disabilities are encouraged to apply.