

WE'RE HIRING

AMK Microfinance Institution is one of Cambodia's leading microfinance institutions, with coverage all over the country. AMK employs over 3,500 staff serving almost 1,000,000 clients in nearly 13,000 villages across Cambodia, 91% of all villages. We are looking for a talented and committed individual to join our diversified team, and offering attractive career prospects across branches and departments of our business.

A job at AMK is more than just a paycheck - we support our employees in their development and growth and help them explore their unique strengths.

Job Title : Agent Management Supervisor (1 Post)
Report To : Agent Management Manager
Location : Sihanouk Branch
Closing Date : September 20, 2021

Job Responsibilities:

- ▶ Responsible for Number of Agent and Agent Quality Control.
- ▶ Responsible for Number of Merchant and Merchant Quality Control.
- ▶ Lead and support Channel Officers (CHO) in managing agent, merchant network and Problem solving.
- ▶ Ensure agent and merchant are set up properly including training and branding material
- ▶ On-going support agent and merchant in liquidity, inquiry and any issue as requested
- ▶ Closely monitor channel quality and performance with appropriate actions for improvement
- ▶ Coordinate to solve fraud and complaint with the channel
- ▶ Assist Channel Manager in collecting and preparing reports
- ▶ Involve with any related channel projects or other tasks assigned by management.

Qualification and Experiences:

- ▶ Bachelor's Degree in Sale, Marketing or related field
- ▶ At least 2-year experience in these area sales or channel
- ▶ Experience in agent or merchant management is advantage
- ▶ High energy individual who can motivate staff and create business momentum
- ▶ Ability to work with cross functional teams
- ▶ Honesty and excellent interpersonal skills

Benefits

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| <ul style="list-style-type: none">▶ AMK provides a competitive salary package to the employees▶ Salary increment after pass probation▶ Salary increment rate every year▶ Khmer new year bonus▶ Phchum Ben bonus▶ Retirement bonus▶ Staff incentive▶ Staff pension fund▶ Staff retention bonus▶ 100% medical insurance for employee's spouse and children for local treatment | <ul style="list-style-type: none">▶ Staff accident insurance 24/7days▶ Staff loan for education purpose with only 2% interest rate per year▶ Staff housing loan with only 5% interest rate per year▶ Allowance for employee and spouse who given birth to the baby▶ Annual leave 18 days per year▶ Staff capacity development and opportunity to promote per job requirement▶ Staff seniority payment▶ Working condition in accordance to the Cambodian Labor Law▶ Staff overseas treatment |
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Interested candidates should apply by sending a CV and a cover letter to: AMK branch and sub-branch offices or Head Office, Building 285, Yothapol Khemarak Phoumin Blvd. (271), Sk. Tomnub Tuek, Kh.Boeng Keng Kang, Phnom Penh, Cambodia or E-mail: job@amkcambodia.com

Attachments:

- A copy of obtained certificates or confirm letter by the University
- A copy of national identification, family book, and certificate of birth
- For additional information, please contact at Tel: (023) 993 062 / (023) 224 763 or visiting website: www.amkcambodia.com
- AMK is an equal opportunity employment. Qualified women and persons with disabilities are encouraged to apply.